Vacancy Announcement

This is not a state position

Temporary Faculty Pool Positions
Leadership Studies Program
Job # 7052

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty, staff, and administrators of the highest quality reflecting the ethnic and cultural diversity of the state.

DESCRIPTION: Humboldt State University’s Colleges of Professional Studies and Extended Education & Global Engagement Leadership Studies Program invites applications for temporary faculty pool positions for the 2019-20 academic year. The teaching assignments include online instruction in the undergraduate degree completion program in Leadership Studies. The Leadership Studies program offers access to a degree through a dynamic public education. Using an interdisciplinary approach, students develop personal and professional skills to transform self and enrich communities. Graduates realize their competencies and inspiration toward positively enhancing their careers and lives.

RANK, SALARY AND BENEFITS: Salary is dependent on the appointee’s qualifications and experience. The current CSU Salary Schedule for Instructional Faculty, Special Programs is available at:

PROFESSIONAL QUALIFICATIONS: An earned M.B.A., M.S., M.A., or other graduate degree in a related field from an accredited college or university is required at the time of appointment. Additional professional experiences and competencies are required. Successful teaching experience within the last five years preferred. Demonstrated professional experience and competency in the area(s) to be taught. Other professional certifications a plus.

The successful candidate must demonstrate the following:

- Potential for effective teaching in leadership studies courses;
- Record of leadership in a professional position;
- Record of experience in program development;
- Demonstration of and/or experience promoting and fostering a learning environment that is supportive of individuals from diverse backgrounds;
- Potential for effective teaching using a variety of methodologies;
- Interest and ability to teach specific courses in leadership; and
- Recent experience in online course development and teaching online courses.
At the time of appointment, successful candidates, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States. For information on the University policy on support for non-immigrant probationary faculty visa acquisition, please visit: [https://extended.humboldt.edu/international-programs/immigration/faculty](https://extended.humboldt.edu/international-programs/immigration/faculty)

Evidence of degree(s) is required at time of hire.

**PROFESSIONAL DUTIES:** Candidates should be committed to online teaching excellence. Instructional assignments may include:

- LDRS 311 – Foundations of Leadership
- LDRS 321 – Data Driven Leadership
- LDRS 331 – Leadership Communications
- LDRS 341 – Strategic Planning & Forecasting
- LDRS 351 – Project Implementation / Evaluation
- LDRS 411 – Managing Employees / Stakeholders
- LDRS 421 – Strategic Sustainability
- LDRS 431 – Technology & Leadership
- LDRS 441 – Developing Dynamic Organizations
- LDRS 451 – Capstone in Leadership

Instructional assignments for one or two of the courses in the program will be consistent with the programmatic needs of the College of Professional Studies, Leadership Studies Program, and students.

**GENERAL INFORMATION:** The Colleges of Professional Studies and Extended Education & Global Engagement houses the Leadership Studies undergraduate program which is fully online and consists of ten upper division courses. For more information, please visit: [http://www2.humboldt.edu/leadership/](http://www2.humboldt.edu/leadership/)

**APPLICATION:** Qualified candidates should submit the following materials through Interfolio and complete the HSU Employment Application package:

- Click here to apply: [http://apply.interfolio.com/61380](http://apply.interfolio.com/61380)
- Letter of application;
- Curriculum vitae;
- Application for Academic Employment;
- Form 580: Application for Lecturer Appointment or Form 585: Application for Subsequent Lecturer Appointment;
- Names and contact information for three professional references or three letters of recommendation; and
- Copies of recent student evaluations (if available)

Additional application materials may be requested at a later time. The program anticipates a need for additional faculty for fall semester 2019.

Please direct any questions pertaining to this position, the Leadership Studies program, or Humboldt State University to:

**Chris Hopper, Chair, Search Committee**
Leadership Studies Program
Humboldt State University
One Harpst Street
Arcata, California 95521-8299
Phone (707) 826-3853
Email: cah3@humboldt.edu

**APPLICATION DEADLINE:** These positions are open until filled. First consideration will be given to completed applications received no later than **July 1, 2019**. Early applications are encouraged.
It is the responsibility of the applicant to provide complete and accurate employment information. Evidence of required degree(s), certifications(s), or licenses(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily as a condition of employment with Humboldt State University’s College of Extended Education & Global Engagement. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position. All CSU employees are obligated to respond to and report incidents of sexual harassment and sexual violence. The successful candidate for this position will be mandated to receive relevant training on an annual basis. The person holding this position is considered a ‘limited reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment. Humboldt State University’s College of Extended Education is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status. If accommodations need to be made during the recruitment and interview process, please contact Human Resources at (707) 826-3626 or hsuhr@humboldt.edu.

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the western United States; it is a residential and rural campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of around 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state. Additional information about Humboldt State University can be found at: http://www.humboldt.edu.