

**Associated Students of Cal Poly Humboldt**

**Job Announcement**

**This is not a state position**

**Job Title: Camile Nauta Community Coordinator**

**Hours: Part-Time, up to 10 hours per week**

**Compensation: $17.00 per hour, DOE**

**FLSA Status: Non-Exempt**

**Supervisor: A.S Executive Director**

**ERC Summary**

The Eric Rofes Multicultural Queer Resource Center (ERC) mission is to shift public opinion of the queer community on campus and in the local area from tolerance to acceptance. We aim to create a safe space for students to learn about

2S/LGBTQIA+ resources, events, and organizations on and off campus.

**Position Summary**

The Eric Rofes Multicultural Queer Resource Center (ERC) at Cal Poly Humboldt is seeking a community coordinator to join our team this spring semester. This position will support the overall activities of the ERC, as community coordinator they will take their responsibilities in the direction of all activities centering around the themes of community building and community

strengthening.

Camile Nauta was a Cal Poly Humboldt student and beloved member of the queer community. This position will help carry on and further action around issues that Camile cared deeply about, including activities that promote mental health and community wellness for 2S/LGBTQIA+ people, and the wellness of our ecological world (plants, animals, land stewardship, etc.). An emphasis of this position will be helping contribute to fostering an inclusive and supportive campus environment for 2S/LGBTQIA+ students. As community coordinator, you will play a vital and integrated role in supporting our mission. This position is an excellent opportunity for individuals interested in 2S/LGBTQIA+ advocacy, community building, and creative positive change.

**Essential Functions**

* Promoting queer liberation and intersectionality in taking care of the community, taking

care of the environment, and ensuring that the community is a safe space to be freely

queer and gender diverse

* Planning events bridging the gap between the humboldt queer community and the CPH

queer community, and promoting communication across the university-community gap

* Promoting mental health (queer joy): support for queer community wellness and sense of

community, including activities such as expressive writing, promoting gender affirming

care, clothing swaps for gender expression, queer yoga, and other pathways

* Creating spaces where people can discuss mental health in an open, healthy

Environment

* Peer-based education how to care for one another in a mental health and broader social

context (e.g., promoting coalitions, mutual aid, and community building) in in the spirit of

Camile's anti-individualism and care for community.

**Knowledge, Skills, and Abilities**

* Strong passion for 2S/LGBTQIA+ advocacy and promoting diversity and inclusion.
* Knowledge of 2S/LGBTQIA+ identities, experiences, and intersectional issues, and

interest in growing such knowledge.

* Excellent communication, organizational, and interpersonal skills.
* Ability to work collaboratively in a team-oriented environment consisting of diverse queer

and other identities.

* A commitment to queer liberation and intersectionality in taking care of the community,

taking care of the environment, and ensuring that the community is a safe space to

freely be queer and gender diverse.

* Sensitivity and empathy in providing support to 2S/LGBTQIA+ students.
* Respect for confidentiality and the ability to handle sensitive information with discretion.

**Work Environment, Hours and Physical Demands**

* This job operates in an office environment and routinely uses standard office equipment.
* Must be able to operate a computer, including a keyboard and mouse, and phone.
* Must be able to occasionally lift or carry office or event products or supplies, up to 40 pounds.
* This is a maximum 10 hrs/week position for the Spring of 2024, from approximately late January to mid-May.
* Occasional evening and weekend availability may be required to accommodate events and workshops, with some flexibility week-to-week within the expectation of 8 hours.

**Preferred Education and Experience**

* Must be a currently matriculated CPH student.

**APPLICATION PROCEDURE**

Qualified applicants should submit the following items via Handshake.

1. **Cover letter** - In your cover letter, please highlight your interest and experiences in 2S/LGBTQIA+ advocacy, as well as any relevant experiences or skills that inform your interest in the Camile Nauta Community Coordinator Position.
2. **Résumé**
3. **Class Schedule**

Associated Students provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. A.S. provides reasonable accommodations for applicants with disabilities who self-disclose. For assistance with the application process, please call the A.S Front Office at (707) 826-4221 to submit an Accommodation Request Form.