Vacancy Announcement
Librarian Tenure-Track Position Starting July 2017
University Library
Job # 7723

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state.

DESCRIPTION: Humboldt State University Library seeks a creative and innovative candidate for a full-time, 12 month, tenure-track Digital Media & Learning (DM&L) Librarian. The DM&L Librarian provides guidance, instruction, planning, and support to advance the Library’s educational role, engaging faculty and students to foster a culture of exploration, experimentation, innovation in teaching and learning with digital media. The primary purpose of this position is to develop engaging digital literacy educational programs to support student and faculty success, to increase awareness of pedagogy, teaching and learning with technology, and accessibility standards of those technologies. The DM&L Librarian provides workshops, training, and consultation, and assesses effectiveness of programs. In addition to providing information literacy instruction, reference and research services, this position is responsible for Digital Media Lab (DML) operations and related services including workshops that teach digital production skills and literacies. DML services include student and faculty consultation, audio/video production, copyright, creative commons license, creativity and innovation, desktop publishing, graphic design and poster printing, information and project management, online tutorials, some web design and programming. This position works closely with the Scholarly Communications & Digital Scholarship Librarian and Special Collections Librarian to provide expertise and services at the Humboldt Scholars Lab. In-semester hours of obligation for this position: Monday – Friday 11 - 7pm.

RANK, SALARY AND BENEFITS: We seek to fill this position at the Senior Assistant Librarian rank; however, rank and salary are dependent on the appointee’s qualifications and experience. The current California State University Salary Schedule is available at: www.humboldt.edu/aps/docs/Salary-Schedule.xls.

Humboldt State University provides an excellent benefits package for faculty unit employees. Information about benefits plans can be found at: www.calstate.edu/Benefits/Summaries/2007_Faculty-Unit%203.pdf.

PROFESSIONAL QUALIFICATIONS: An earned Master’s degree in Library Science or related discipline from an ALA accredited college or university is required at the time of appointment.

The successful candidate must demonstrate the following minimum qualifications:
Commitment to working effectively with faculty, staff, and students from diverse ethnic, cultural, and socioeconomic backgrounds;

Experience working with digital media productivity systems and services;

Excellent written, verbal and interpersonal communication skills;

Ability to work independently, and to collaborate with teams;

Preferred qualifications for this position include:

Demonstrated excellence in instruction, information literacy instruction, and/or training skills;

One year of experience working in library media services, library instruction, and/or instructional design;

Demonstrated competence using online tools such as: video creation and editing software, digital cameras, learning management systems, web content management systems, screen capture, graphic design, and web publishing software and systems;

Experience managing a digital media lab or digital media service;

Familiarity with tools and approaches to digital pedagogy and scholarship, including project management, creativity workshops, open educational resources, or programming;

Willingness to stay up-to-date and improve knowledge and skills pertaining to user needs and trends in academic libraries, information tools and resources, emerging trends in teaching and learning, instructional design, web design, accessibility, and related fields

Demonstrated experience with principles of web design, writing for the web, universal design, accessibility, and html;

Experience with promoting and marketing library services and programs;

At the time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States. For information on the University policy on support for non-immigrant probationary faculty visa acquisition, please visit:

PROFESSIONAL DUTIES:

Provide expertise, training, educational outreach programs, and assistance to enhance digital learning and develop digital media production skills among students, faculty, and staff; including accessibility strategies for learning objects and curriculum; and fostering innovation and creativity in learning environments;

Conduct learner and project needs assessment for digital pedagogy across the curriculum and non-curricular educational programs to design innovative and effective instruction, implement curriculum and learning experiences that enhance critical thinking and digital literacy skills;

Apply learning theory, pedagogical methods, universal design, and assessment to digital media and learning programs, and Library Instruction and Research programs;

Collaborate with Academic Affairs, Faculty, Information Technology, Academic Colleges, College of eLearning & Extended Education, and others to teach effective integrative uses of digital media and learning technologies, including accessibility resources and tools, to enhance teaching and learning, and to promote acquisition of digital literacies using the Digital Media Lab, Collaboration Lab, etc.;

Work closely with Instruction Librarians to design and provide a wide-range of workshops such as; ‘skillshops’, writing for the web and effective use of web services, effective use of social media, managing digital identity and eportfolios, creating open educational resources, managing projects, and marketing;
✓ Utilize, support, and teach creativity and collaboration software and technologies such as; blogs, wikis, Camtasia, Adobe Cloud, LibGuides, Garage Band, Audacity, digital repositories, etc. to teach digital media production and digital literacy skills, support open educational resource authoring, and develop innovative educational programs and services;
✓ Utilize project management to initiate and coordinate innovative projects;
✓ Provide approximately 10 hours of reference during evenings and weekends. Maintain awareness of best practices and resources, and provides up-to-date content on the library website and library guides;
✓ Provide some undergraduate library instruction as needed;
✓ Assist with library events and outreach activities, including actively collaborate with the Library Marketing Team;

Professional responsibilities of tenure-line librarians include: maintaining excellence in librarianship; research, scholarship, and/or creative activity; service to the University, profession, and to the community; participation in campus and system-wide committees; being generally available in the University Library during business hours; working collaboratively and productively with colleagues; and actively participating in academic functions.

GENERAL INFORMATION:  For more information visit: http://library.humboldt.edu/

Campus
Humboldt State University (HSU), located in Arcata, California, 275 miles north of San Francisco, is a proud member of the public California State University (CSU) system with a strong history of acting on its ideals of social justice and environmental responsibility. HSU has been ranked as a top Western university (U.S. News & World Report) and a “Best in the West” college (Princeton Review). HSU has also been recognized as a Green College, and in 2016 won a national “Outdoor Nation” challenge. It is also a Military-Friendly, Vegan-Friendly, and LGBT-Friendly institution. HSU hosts nationally recognized performers, speakers, and art exhibitions and is a regional center for the arts. HSU students enjoy a rich campus life through more than 180 campus clubs, access to a state-of-the-art recreational facility, and 12 NCAA Division II athletic teams.

HSU is committed to diversity in all forms; it has recently been designated a Hispanic-Serving Institution, is located amongst the largest population of American Indians in the state, and maintains strong relationships with the twelve federally recognized tribes in its service area.

HSU’s hometown of Arcata has a population of more than 17,000 and is known for its vibrant and welcoming community. Local elementary and secondary schools are ranked as high performers statewide and nationally.

Library
HSU Library promotes teaching, learning, research, and scholarship by integrating information resources with innovative programs and services. HSU Library is committed to empowering community, lifelong learning, research and scholarship, connecting people and ideas to inspire learning through curiosity and creativity.

APPLICATION:  Qualified candidates should submit electronically the following materials:
✓ Letter of application;
✓ Curriculum vitae;
✓ Application for Academic Employment:  https://www.humboldt.edu/forms/node/757;
✓ Supplemental Application for Academic Employment:  http://www.humboldt.edu/applicantsurvey/
Graduate transcripts (unofficial copies are sufficient for initial review); and
Names and contact information of three professional references.
Submission of the application materials should be sent as a single PDF document, in the order listed above to:

Library7723@humboldt.edu

In letter of application, please refer to Job #7723.

Please direct any other questions pertaining to this position to:

George Wrenn, Search Committee Chair
Department of University Library
Humboldt State University
One Harpst Street
Arcata, California 95521-8299
Phone (707) 826-3412
Email: George.Wrenn@humboldt.edu

APPLICATION DEADLINE: This position is open until filled. First consideration will be given to completed applications received no later than January 25, 2017. Early response is encouraged.

Evidence of required degree(s), certifications(s), or licenses(s) will be required prior to the appointment date. Finalists for this position are required to be fingerprinted through the Humboldt State University Police Department. Results of the fingerprint process must be received by the university prior to the candidate’s appointment. The cost of fingerprinting is borne by the university. California State University is in the process of revising its system-wide policy on Mandatory Reporting of Child Abuse and Neglect. All CSU employees who are hired on or after the effective date of the revised policy will be required to sign and submit a form prior to commencing CSU employment to acknowledge their reporting obligations. Employees will also be expected to complete a web-based training. Human Resources will inform the successful candidate when the new policy is issued and of reporting obligations.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.

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Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier, public institutions in the western United States; it is a residential and rural campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state. Additional information about Humboldt State University can be found at: http://www.humboldt.edu.