

HUMBOLDT STATE UNIVERSITY



Radiology Technician I (Pool)

Student Health Center

Job #22-08

First Review: Thursday, February 24, 2022

Open Until Filled

(Job #22-08) Radiology Technician I (Pool), \$20.48 - \$39.51 per hour. Appointments are typically made at the beginning of the salary range. This is a temporary, part-time, non-benefitted, non-exempt position in the Student Health Center.

The purpose of Student Health and Wellbeing Services (SHWS) at Humboldt State is to help students achieve and maintain academic success and lifelong health and well-being by providing timely and appropriate primary and acute health care, disease and injury prevention education, professional outreach, referrals, educational services and campus consultations. Student Health Center staff work under the mandate of the California State University in delivering a specified range of health care services which requires that employees understand, support, and comply with the mission, goals, policies, and procedures of SHWS; and accept the concept of a team and the multidisciplinary approach to providing quality health care. The SHWS team works closely together to serve their mission, while also valuing a warm, fun, and collegial environment – frequent laughter and a group of talented people serving a meaningful mission together make SH&WS a great place to work, full of exceptionally dedicated staff who are excited to welcome new staff members to our team.

Humboldt State University is a Hispanic-Serving Institution that strives to foster an inclusive and equitable community to support our students of diverse backgrounds. HSU is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality committed to working in a multicultural and multiracial community that reflects the diversity of the state. Additional information about Humboldt State University can be found at www.humboldt.edu.

Position Summary: Under the general supervision of the Student Health Center Director and the lead direction of the RT II, the successful candidate(s) work independently to perform various diagnostic radiographic procedures; instructs and prepares patients for radiologic examinations, processes images digitally with a Fuji DR system and prepares radiologic image results for reading by health center providers and outside radiologists. This pool position serves as a fill-in for current RT staff absences.

Key Responsibilities:

- Performing diagnostic x-rays and related technical tasks.

- Receiving patients, giving appropriate instructions for preparing for the exam.
- Determining the most suitable positioning for x-ray.
- Shielding appropriately.
- Selecting techniques to ensure optimum quality, while considering provider preference.
- Digitally processing x-rays for a variety of examinations including, but not limited to chest studies, lumbar spine exams, and extremities.
- Reviewing and critiquing images, and notifying ordering provider of possible abnormalities.
- Following protocols for radiation safety.
- Performing a variety of technical tasks involved in operating x-ray equipment, including making adjustments for proper exposure, voltage and current in accordance with prescribing safety procedures.
- Performing quality control.
- Serving as a resource to clinical personnel.

Knowledge, Skills, and Abilities Associated with this Position Include:

- Comprehensive knowledge of anatomy; general knowledge of physical sciences as applied to x-ray; thorough knowledge of the hazards of radiological procedures and safety precautions.
- Ability to perform x-rays with high quality results; ability to evaluate quality of x-rays and retake if necessary.
- Operate applicable diagnostic equipment, including radiation producing machine and digital imaging processing equipment.
- Ability to use good judgment and communicate effectively and positively with patients, health providers, campus personnel, and radiologists.
- Effectively use computerized systems and maintain records.
- Maintain patient confidentiality in compliance with applicable federal and state laws and regulations.
- Ability to establish and maintain working relationships with a diverse group of staff, students and faculty.

Minimum Qualifications: *Education & Experience:* High school diploma or equivalent. Candidates must possess and maintain a certificate of Radiologic Technology issued by the Radiologic Health Branch of the California Department of Health Services.

Preferred Qualifications:

- At least two years of increasingly responsible experience as a Certified Radiologic Technologist which demonstrates possession of the knowledge and abilities as listed.
- Experience with an electronic medical records system.
- Excellent communication and interpersonal skills.

Application Procedure: To apply, qualified candidates must electronically submit the following materials via Interfolio (link below):

- Letter of Interest
- Resume or Curriculum Vitae
- Contact information for at least three professional references
- HSU Employment History Form (HSU Employment History Form: <https://forms.humboldt.edu/employment-history-form>; NOTE: Download the HSU Employment History Form and save it as a PDF file prior to filling it out. If the form is completed in an online browser, content WILL NOT be saved).

CLICK HERE TO APPLY NOW: apply.interfolio.com/101731

Application Deadline: This position will remain Open Until Filled. The first review date will be on Thursday, February 24,

2022.

Any inquiries about this recruitment can be directed to careers@humboldt.edu or HSU's Human Resources Office at (707) 826-3626.

Humboldt State University sits on the traditional homelands of the Wiyot people in what is currently called Arcata, CA. The Wiyot people call the area Goudi'ni (over in the woods). HSU was the first campus in the California State University system to offer a stand-alone major in Native American Studies.

HSU is committed to enriching its educational environment and its culture through the diversity of its staff, faculty, and administration. Persons with interest and experience in helping organizations set and achieve goals relative to diversity and inclusion are especially encouraged to apply.

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the Western United States; it is a rural and residential campus of approximately 7,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate, and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of approximately 135,000. The community offers an excellent range of businesses, services, and cultural activities and performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.

CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption from doing so. Any candidates advanced in a currently open search process should be prepared to comply with this requirement. The systemwide policy can be found at <https://calstate.policystat.com/policy/9779821/latest/> and questions may be sent to hr@campus.edu.

It is the responsibility of the applicant to provide complete and accurate employment information. Incorrect or improperly completed applications will not be considered for vacancies. Any reference in this announcement to required periods of experience or education is full-time activity. Part-time experience or education--or activities only part of which are qualifying--will receive proportionate credit. **HSU IS NOT A SPONSORING AGENCY FOR STAFF OR MANAGEMENT POSITIONS** (e.g. H1-B VISAS)

Evidence of required degree(s), certification(s), or license(s) is required prior to the appointment date. Satisfactory completion of a background check (including a criminal records check, employment verification, and education verification) is required for employment. HSU will issue a contingent offer of employment to the selected candidate, which may be rescinded if the background check reveals disqualifying information, and/or if it is discovered that the candidate knowingly withheld or falsified information. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Failure to satisfactorily complete or adverse findings from a background check may affect the employment status of candidates or continued employment of current CSU employees who are being considered for the position.

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at www.humboldt.edu.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status. Mandated Reporting: This position may be considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Additionally, all CSU staff and faculty receive training annually on their obligations in responding to and reporting incidents of sexual harassment and sexual violence. You will be notified by email when you are required to take this mandated training.

Class Code: 7995

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See more photos at [Humboldt State University's Flickr page](#).