

# HUMBOLDT STATE UNIVERSITY



## Assistant Athletic Trainer I (Internal Only)

Intercollegiate Athletics & Recreational Sports

Job #21-39

Close Date: Tuesday, August 3, 2021

**(Job #21-39) Athletic Trainer I (10/12), Assistant Athletic Trainer, \$2,976-5,743/month.** Appointments are typically made at the beginning of the salary range. Salary is commensurate with qualifications and experience. This is a full-time, benefited, exempt, 10/12 pay plan (work 10 months of the year with pay and benefits over 12 months), permanent position with a one-year probationary period in Intercollegiate Athletics & Recreational Sports. This position comes with an extensive benefits package that includes comprehensive medical, dental, and vision coverage, CalPERS retirement, Fee Waiver eligibility (reduced tuition on most CSU system classes), life insurance, and voluntary pre-tax health and dependent care reimbursement accounts. Additional benefits information can be found at <https://hraps.humboldt.edu/employee-benefits>. Please note that this is an internal recruitment open only to active, stateside, staff Humboldt State University Employees.

Humboldt State University is a Hispanic-Serving Institution that strives to foster an inclusive and equitable community to support our students of diverse backgrounds. HSU is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality committed to working in a multicultural and multiracial community that reflects the diversity of the state. Additional information about Humboldt State University can be found at [www.humboldt.edu](http://www.humboldt.edu).

**Position Summary:** Under the lead direction of the Head Athletic Trainer, the Athletic Trainer I provides athletic training services to male and female intercollegiate student athletes. These training services include the care, prevention, treatment, and rehabilitation of injuries; assisting the Head Athletic Trainer with the day to day operations of the athletic training room; and assisting with the administrative duties of the athletic training program.

**Duties:** Provide athletic training services to intercollegiate student-athletes by assisting in the care, prevention, treatment and rehabilitation of injuries. Evaluation and assessment of injuries sustained by student-athletes, including emergency/care/first aid as necessary, and make medical referrals. Assist in the day to day operations of the Athletic Training room under the guidance of the Head Athletic Trainer. Assist in the maintenance, per use cleaning of Athletic Training room. Assist in maintaining up to date medical records - Assist in the care, prevention, treatment and rehabilitation of injuries.

**Minimum Qualifications:** Equivalent to bachelor's degree in athletic training, physical education, kinesiology or related field of study or combination of education and experience which provides the required knowledge and abilities. Possess and maintain valid state-issued driver's license with a clean driving record. Current CPR/AED certification under the guidelines of the NATABOC. Course work must include completion of the Board of Certification (BOC) curriculum requirements. Possess and maintain Board of Certification (BOC) certification for Athletic Trainer is required.

**Knowledge, Skills, and Abilities:**

General Knowledge of:

- Principles and practices of athletic training including conditioning, injury prevention, injury assessment and rehabilitation
- Full range of therapeutic modalities and their practical use and physiological basis
- Other therapeutic preventions and treatments such as taping, bracing, and therapeutic massage techniques
- Effective use of rehabilitation and exercise equipment
- Rules, regulations, and guidelines established by the campuses' governing national collegiate athletic associations pertaining to student athletes, their training, sports medicine care, and health and safety
- Occupational Health and Safety Administration (OSHA) standards for handling blood borne pathogens
- Maintaining medical records, including Health Insurance Portability and Accountability Act (HIPAA) standards
- Following insurance procedures

**Skills:**

- Strong interpersonal and communications skills to develop effective working relationships with athletes and serve as a liaison among athletes, coaching staff, parents, physicians and other health professionals

**Ability to:**

- Effectively assess and evaluate injuries and their severity
- Develop conditioning and rehabilitation programs and manage and treat injuries
- Use the full range of appropriate therapeutic modalities and treatments and rehabilitation and exercise equipment to treat and prevent injuries
- Determine the appropriate referrals for athletes to other health care professionals
- Recognize life threatening situations and administer the appropriate emergency aid
- Use a computer to perform medical, insurance and other recordkeeping functions
- Work in an environment with competing priorities
- Communicate with coaches and student-athletes regarding injuries and rehabilitation plans
- Work outside under varied weather conditions

**Preferred Qualifications:**

- Experience with Electronic Medical Record such as Sportware and SWAY
- Master's degree in Athletic Training or a related field
- Experience performing athletic training duties in a collegiate setting
- Electrical muscle stimulation
- Experience with Ultrasound machine

**Application Procedure:** To apply, qualified candidates must electronically submit the following materials via Interfolio (link below):

- Letter of Interest
- Resume or Curriculum Vitae
- Contact information for at least three professional references
- HSU Employment History Form (HSU Employment History Form: <https://forms.humboldt.edu/employment-history-form>; NOTE: Download the HSU Employment History Form and save it as a PDF file prior to filling it out. If the form is completed in an online browser, content WILL NOT be saved).

**CLICK HERE TO APPLY NOW:** <http://apply.interfolio.com/90655>

**Application Deadline:** The deadline to submit application materials is 11:59 p.m. on Tuesday, August 3, 2021.

Any inquiries about this recruitment can be directed to [careers@humboldt.edu](mailto:careers@humboldt.edu) or HSU's Human Resources Office at (707) 826-3626.

Humboldt State University sits on the traditional homelands of the Wiyot people in what is currently called Arcata, CA. The Wiyot people call the area Goudi'ni (over in the woods). HSU was the first campus in the California State University system to offer a stand-alone major in Native American Studies.

HSU is committed to enriching its educational environment and its culture through the diversity of its staff, faculty, and administration. Persons with interest and experience in helping organizations set and achieve goals relative to diversity and inclusion are especially encouraged to apply.

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the Western United States; it is a rural and residential campus of approximately 7,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate, and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of approximately 135,000. The community offers an excellent range of businesses, services, and cultural activities and performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.

*It is the responsibility of the applicant to provide complete and accurate employment information. Incorrect or improperly completed applications will not be considered for vacancies. Any reference in this announcement to required periods of experience or education is full-time activity. Part-time experience or education--or activities only part of which are qualifying--will receive proportionate credit. Humboldt State University is not a sponsoring agency for staff or management positions (i.e. H-1B Visas).*

*Evidence of required degree(s), certification(s), or license(s) is required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily before any candidate can be offered a position with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the employment status of candidates or continued employment of current CSU employees who are being considered for the position.*

*Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at [www.humboldt.edu](http://www.humboldt.edu).*

*Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.*

*Compliance with the California Child Abuse and Neglect Reporting Act (CANRA) and CSU Executive Order 1083 Revised July 21, 2017 (EO 1083) is a condition of employment. CSU employees in positions with duties that involve regular contact with children or positions which supervise such employees are designated as Mandated Reporters under CANRA and are required to comply with the requirements set forth in EO 1083. Upon appointment to this position, the successful candidate(s) will be notified of and required to acknowledge their CANRA reporting status.*

*Additionally, all CSU staff and faculty receive training annually on their obligations in responding to and reporting incidents of sexual harassment and sexual violence. You will be notified by email when you are required to take this mandated training.*

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See more photos at [Humboldt State University's Flickr page](#).