

HUMBOLDT STATE UNIVERSITY



Vacancy Announcement
Visiting Faculty Position Starting August 2020
Mammalogy Instructor & Collections Manager
Department of Biological Sciences
JOB # 2021-10

Humboldt State University is a Hispanic-Serving Institution (HSI) that strives to foster an equitable and inclusive community that supports our students of diverse backgrounds. Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty, staff, and administrators of the highest quality committed to working in a multicultural and multiracial community that reflects the diversity of the state.

DESCRIPTION: Humboldt State University and the Department of Biological Sciences invites applications for a full-time, temporary Visiting Faculty appointment as an instructor of Mammalogy and interim collections manager for the HSU Vertebrate Museum during academic year 2020/2021. This position is a full-time one (1) year appointment per the Collective Bargaining Agreement (Article 12.32). Initial appointment will be for the Fall 2020 semester. Subsequent reappointment for Spring 2021 is expected, but will be contingent upon satisfactory performance evaluation. For reappointment in future terms, the faculty member must submit an application to the Temporary Faculty Pool and/or apply to other faculty vacancies, as they are available.

As an institution, HSU is committed to eliminating the equity gap in all student populations with dynamic, student-centered practices and policies that fully engage the campus community. The ideal candidate will share HSU's commitment to helping its racially and socioeconomically diverse students succeed in their degree and career objectives.

RANK, SALARY AND BENEFITS: One year, full-time temporary Visiting Faculty position for the 2020/2021 academic year. Rank and salary are dependent upon the appointee's qualifications and experience. The current California State University Salary Structure is available at: <https://hraps.humboldt.edu/faculty-salary-schedule>

Humboldt State University provides an excellent benefits package for faculty. Information about benefits plans can be found at: <http://www.humboldt.edu/forms/node/934>.

PROFESSIONAL QUALIFICATIONS:

An earned Master's degree in Biology or related field from an accredited college or university is required at time of appointment; Ph.D. is preferred.

The successful candidate must demonstrate the following:

- Experience teaching Mammalogy or Vertebrate Biology, at least at the graduate assistant level;
- Commitment to and/or experience promoting and fostering a learning environment that is supportive of individuals from diverse backgrounds;
- Potential for effective teaching or teaching experience using a variety of methodologies;
- Experience with the collection, preparation and/or curation of mammalian specimens;

- Knowledge of vertebrate classification (particularly mammals, amphibians and reptiles) including use of taxonomic keys;
- Knowledge of specimen preparation including skins, skeletons, and fluids;
- Knowledge of tissue collection procedures;
- Knowledge of computer databases and a general understanding of standard molecular genetics techniques from tissue samples;
- Ability to recognize and identify local mammal species, in addition to worldwide families, and know the anatomy of key skeletal features;
- Ability to lift 50 pounds; assist with team lifting large specimens and lifting specimens while using a ladder;
- Ability to operate technical equipment used in the Vertebrate Museum;
- Ability to maintain records; and
- Potential to establish and maintain effective relationships with a diverse cohort of faculty and staff who teach courses involving material from the Vertebrate Museum.

Preferred qualifications for the position include:

- Advanced degree (Ph.D.) in a related field.
- Experience working collaboratively in a museum and academic environment;
- Knowledge of regulatory processes for both state and federal agencies with regard to sampling and salvage permits; and
- Research interests in local vertebrate species.

At the time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States. For information on the University policy on support for non-immigrant probationary faculty visa acquisition, please visit the Faculty Immigration Resources page: <https://extended.humboldt.edu/international-programs/immigration/faculty>.

Evidence of degree(s) is required at time of hire.

PROFESSIONAL DUTIES:

The primary duties of this position include: 1) teaching an upper division Mammalogy lecture and associated labs in the Fall 2020 and Spring 2021 semesters (50%), including supervising lab TAs instructing additional sections, and maintaining office hours, and 2) Managing the HSU Vertebrate Museum Collection (50%). Duties of collection management include caring for, and organizing mammal and herpetology research and teaching collections, cataloguing specimens, collating and recording data from specimens, maintaining computerized specimen databases (including tissue collections), repairing damaged specimens, performing pest management; coordinating specimen use in teaching laboratories, and maintaining the dermestid beetle colony. The successful applicant may also be responsible for supervising one or more student assistants/volunteers. Other duties include correspondence with state and federal agencies and other museums; permit management; inventorying and seeking sources of supplies, chemicals, and equipment; processing of loans; maintenance of equipment; and support of the HSU Marine Mammal Stranding Program.

GENERAL INFORMATION Dedication to superior instruction of undergraduates is a long-standing tradition at Humboldt State University. The Department of Biological Sciences (<https://www.humboldt.edu/biosci/>) is known for providing students with balanced and well-rounded degrees in Biology, Botany, and Zoology. We also have an active graduate (Master's level) program in Biology. The HSU Vertebrate Museum has over 15,000 specimens of mammals, reptiles, and amphibians. For more information about the Vertebrate Museum, please see: <https://vertmuseum.humboldt.edu/>.

We value the ability to serve students from a broad range of cultural heritages, socioeconomic backgrounds, genders, ability and orientations. Therefore, we prioritize applicants who demonstrate they understand the benefits diversity brings to a professional educational community. The successful candidate will be an equity-minded individual committed to collaborating with faculty, classified staff, administration, and students who are also committed to closing equity gaps.

Individuals interested in other employment opportunities within the Department of Biological Sciences as a faculty member can view the current temporary pool listing here:

https://hraps.humboldt.edu/sites/default/files/vacancy_announcements/biol_7037_pool_1920_2.pdf

Humboldt State University is a federally designated Hispanic Serving Institution and is committed to an inclusive campus environment for students from all backgrounds. The campus sits on the traditional homelands of the Wiyot people in what is currently called Arcata, CA. The Wiyot people call the area Goudi'ni (over in the woods). The Humboldt State University campus in Northern California is in close proximity to several thriving Native American tribes and communities. Humboldt State currently has the largest percentage of Native American students in the CSU system and has over 30 Native American faculty and staff many from local area California Indian tribes. HSU is home to a number of leading Native American programs including the Indian Tribal Education and Personnel Program (ITEPP) and the Indian Natural Resource, Science and Engineering Program (INRSEP). There are also many opportunities at HSU to conduct research, teaching and community work on Native American history and cultures in Special Collections at the HSU library. The Humboldt Room in the Library has fantastic resources for tribally focused archive materials from the region. HSU strives to build a supportive and inclusive Native community and engages with Native communities through various initiatives and opportunities like the annual California Indian Big Time and Indigenous People's Week and a chance to network with other faculty and staff as part of the HSU Council of American Indian Faculty and Staff. For more information, please visit: www.humboldt.edu/nasp

APPLICATION: Qualified candidates should submit the following materials through Interfolio:

- ✓ Letter of application;
- ✓ Curriculum vitae;
- ✓ Teaching evaluations, if possible;
- ✓ Graduate transcripts (unofficial copies are sufficient for initial review); and
- ✓ Names and contact information for three professional references.

Click here to apply: <http://apply.interfolio.com/74155>

Additional application materials such as three letters of recommendation may be requested at a later time.

Please direct any questions pertaining to this position, the Department of Biological Sciences, or Humboldt State University to:

Dawn Goley, Search Committee Chair
Department of Biological Sciences
Humboldt State University
One Harpst Street
Arcata, California 95521-8299
Phone (707) 826-4168
Email: Dawn.Goley@humboldt.edu

APPLICATION DEADLINE: This position is open until filled. First consideration will be given to completed applications received no later than **March 15, 2020**. Early response is encouraged.



See more photos at [Humboldt State University's Flickr page](#).

It is the responsibility of the applicant to provide complete and accurate employment information. Evidence of required degree(s), certifications(s), or licenses(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily as a condition of employment with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

All CSU employees are obligated to respond to and report incidents of sexual harassment and sexual violence. The successful candidate for this position will be mandated to receive relevant training on an annual basis.

Compliance with the California Child Abuse and Neglect Reporting Act (CANRA) and CSU Executive Order 1083 Revised July 21, 2017 (EO 1083) is a condition of employment. CSU employees in positions with duties that involve regular contact with children or positions which supervise such employees are designated as Mandated Reporters under CANRA and are required to comply with the requirements set forth in EO 1083. Upon appointment to this position, the successful candidate(s) will be notified of and required to acknowledge their CANRA reporting status.

New employees hired by the CSU for the first time who first become CalPERS members on or after July 1, 2017 are subject to a 10-year vesting period for retiree health and dental benefits.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status. If accommodations need to be made during the recruitment and interview process, please contact Human Resources at (707) 826-3626 or hsuhr@humboldt.edu.

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the western United States; it is a residential and rural campus with an enrollment of approximately 7,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of around 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state. Additional information about Humboldt State University can be found at: <http://www.humboldt.edu>.