

# HUMBOLDT STATE UNIVERSITY



**Vacancy Announcement**  
**Faculty Tenure-Track Position Starting Fall 2019**  
**Director of Nursing**  
**JOB #1920-29**

*Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty, staff, and administrators of the highest quality reflecting the ethnic and cultural diversity of the state*

**DESCRIPTION:** Humboldt State University invites applications for an academic year tenure-track faculty position as Director of Nursing. This position will provide leadership for an undergraduate RN to BSN degree completion program. The Founding Director will be instrumental in building a new program in the rural region of northwest California. The mission of the new RN to BSN Program is to prepare nurse leaders who understand health disparities, rurality, cultural humility, and who can advocate for the physical and psychosocial health of the region's communities. The position includes key administrative functions for the degree program including curriculum oversight, accreditation, scheduling, faculty recruitment and evaluation, and assessment of student learning.

**RANK, SALARY AND BENEFITS:** We seek to fill this position at the Assistant/Associate Professor rank; however rank and salary are dependent on the appointee's qualifications and experience. The current California State University Salary Schedule is available at: <https://hraps.humboldt.edu/faculty-salary-schedule>

Humboldt State University provides an excellent benefits package. Information about benefits plans can be found at: <http://www.humboldt.edu/forms/node/934>

**PROFESSIONAL QUALIFICATIONS:** An earned doctorate or equivalent in Nursing or related field from an accredited college or university is preferred at the time of appointment. A master's degree in Nursing is required. Applicants with considerable progress towards terminal degree completion by appointment date will be considered. Completion of terminal degree is required prior to the start of the second probationary year following initial appointment. Eligibility for licensure as a registered nurse in the State of California is a requirement.

The successful candidate must demonstrate the following:

- ✓ Ability to develop partnerships with local hospitals and health care agencies;
- ✓ Experience in a leadership position in nursing program administration;
- ✓ Prior experience with accreditation processes and procedures;
- ✓ Demonstration of and/or experience promoting and fostering a learning environment that is supportive of individuals from diverse backgrounds;
- ✓ Record of, or potential for, involving students in scholarly activity;
- ✓ Potential for effective teaching or teaching experience using a variety of methodologies including teaching online;
- ✓ Experience coordinating off campus community/public health nursing instructional experiences;
- ✓ Interest and ability to teach a broad range of courses in the BSN Nursing program; and
- ✓ Ability to direct the development of online community learning experiences.

Preferred qualifications for this position include:

- ✓ Experience in program assessment in a nursing program;
- ✓ Ability to provide leadership in curriculum review and development;
- ✓ Knowledge of community college programs in Nursing and developing processes for successful transfer into a BSN program;
- ✓ Knowledge of the unique healthcare concerns of rural communities;
- ✓ Ability to secure external funding for programs/grant writing experience and;
- ✓ Recent work experience in a clinical setting (last 5 years).

At the time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States. For information on the University policy on support for non-immigrant probationary faculty visa acquisition, please visit: <https://extended.humboldt.edu/international-programs/immigration/faculty>

Evidence of degree(s) is required at time of hire.

**PROFESSIONAL DUTIES:** The Director will lead faculty in curriculum development and planning the instructional program, schedule courses, manage the operating budget, conduct yearly program evaluations, and manage the student application and selection process. Candidates should be committed to teaching excellence. Instructional assignments may include such courses as: Pathophysiology, Health Assessment and Promotion across the Lifespan, Nursing Informatics, Nursing Leadership and Care Management, Community Public Health Nursing, and Nursing Research. Instructional assignments will be consistent with the programmatic needs of the Nursing program and students.

The primary professional responsibilities of instructional faculty members are: teaching; scholarship and creative activity; and service to the University, profession and to the community. These responsibilities include: advising students, participation in campus and system-wide committees, maintaining office hours, working collaboratively and productively with colleagues, and participation in traditional academic functions. Probationary faculty are typically provided ongoing mentorship to be a successful member of the faculty. During the first two years of the probationary period, teaching responsibilities will be reduced by approximately one course each semester. The reduced teaching load supports the establishment of research, scholarship and/or creative activities required for retention, tenure and promotion.

**GENERAL INFORMATION:** The Nursing Program will be housed in the Department of Kinesiology and Recreation Administration within the College of Professional Studies. For more information, please visit: <http://www2.humboldt.edu/cps>.

**APPLICATION:** Qualified candidates should submit the following materials through Interfolio:

**Click here to apply:** <https://apply.interfolio.com/57376>

- ✓ Letter of application;
- ✓ Curriculum vita;
- ✓ Statement of Teaching Philosophy;
- ✓ Statement of Research Interests;
- ✓ Teaching evaluations, if available;
- ✓ Graduate transcripts (unofficial copies are sufficient for initial review); and
- ✓ Names and contact information for three professional references, or three letters of recommendation

Additional application materials may be requested at a later time.

Please direct any questions pertaining to this position, the College of Professional Studies/Department of Kinesiology & Recreation Administration, or Humboldt State University to:

**Chris Hopper, Search Committee Chair**  
**Department of Kinesiology and Recreation Administration/College of Professional Studies**  
**Humboldt State University**  
**One Harpst Street**  
**Arcata, California 95521-8299**  
**Phone (707) 826-3853**  
**Email: [cah3@humboldt.edu](mailto:cah3@humboldt.edu)**

**APPLICATION DEADLINE:** This position is open until filled. First consideration will be given to completed applications received no later than **March 18, 2019**. Early applications are encouraged.



See more photos at [Humboldt State University's Flickr page](#).

*It is the responsibility of the applicant to provide complete and accurate employment information. Evidence of required degree(s), certifications(s), or licenses(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily as a condition of employment with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position. All CSU employees are obligated to respond to and report incidents of sexual harassment and sexual violence. The successful candidate for this position will be mandated to receive relevant training on an annual basis. The person holding this position is considered a 'limited reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.*

*New employees hired by the CSU for the first time who first become CalPERS members on or after July 1, 2017 are subject to a 10 year vesting period for retiree health and dental benefits.*

*Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status. If accommodations need to be made during the recruitment and interview process, please contact Human Resources at (707) 826-3626 or [hsuhr@humboldt.edu](mailto:hsuhr@humboldt.edu).*

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the western United States; it is a residential and rural campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of around 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state. Additional information about Humboldt State University can be found at: <http://www.humboldt.edu>.