

HUMBOLDT STATE UNIVERSITY



Vacancy Announcement
Faculty Tenure-Track Position Starting August 2019
University Library
College of Professional Studies Librarian
JOB #1920-04

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty, staff, and administrators of the highest quality reflecting the ethnic and cultural diversity of the state

DESCRIPTION: The Humboldt State University Library invites applications for a full-time, 10-month, tenure-track Librarian for the College of Professional Studies (CPS). We seek a collaborative and innovative instruction librarian to focus on the development and delivery of user-centered library services to the students, faculty and staff to the College of Professional Studies. As a member of the Library's Instruction, Research, Outreach & Programming Unit, the successful candidate will collaborate on instruction and research services programs, assessment of programs, and collection development activities.

RANK, SALARY AND BENEFITS: We seek to fill this position at the Senior Assistant Librarian rank; however, rank and salary are dependent on the appointee's qualifications and experience. The current California State University Salary Schedule is available at: <http://www.humboldt.edu/aps/docs/salary/Salary-Schedule.pdf>.

Humboldt State University provides an excellent benefits package for faculty. Information about benefits plans can be found at: <http://www.humboldt.edu/forms/node/934>.

PROFESSIONAL QUALIFICATIONS: An earned Master's degree in Library Science or related discipline from an ALA accredited college or university is required at the time of appointment.

The successful candidate must demonstrate the following minimum qualifications:

- ✓ Professional (post-MLS) experience with instruction or information literacy instruction;
- ✓ Evidence of commitment to working effectively with faculty, staff, and students from diverse ethnic, cultural, and socioeconomic backgrounds;
- ✓ Excellent written, verbal and interpersonal communication skills;
- ✓ Experience in specialized and general reference service or consultation service;

Preferred qualifications for this position include:

- ✓ A degree in one of the disciplines taught in the College (Business, Child Development, Economics, Education, Kinesiology & Recreation Administration, Psychology, or Social Work);
- ✓ One or more years of professional (post-MLS) academic or research library experience relevant to this position;
- ✓ Expertise in assessment or instructional design
- ✓ Willingness to stay up-to-date and improve knowledge and skills pertaining to user needs and trends in academic libraries, information tools and resources, emerging trends in teaching and learning, instructional design, and related fields

At the time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States. For information on the University policy on support for non-immigrant probationary faculty visa acquisition, please visit the Faculty Immigration Resources page: <https://extended.humboldt.edu/international-programs/immigration/faculty>. Evidence of degree(s) and official transcripts are required at time of hire.

PROFESSIONAL DUTIES:

- Provide effective outreach to and expert research consultation and services in support of learning, research, teaching, and scholarship to CPS students, faculty, and staff; including collaborating on CPS programs;
- Working with faculty, designs, teaches, and assesses instruction sessions and learning tools that integrate and support the curriculum;
- Applies learning theory and outcomes, pedagogical methods, and assessment to create effective instruction, learning objects, that support face-to-face, hybrid and online courses;
- Participate in the Library's shared instruction program, including instruction to liaison areas, and information literacy assessment;
- Provides synchronous and asynchronous online instruction and reference services to support the College's hybrid and online courses and programs;
- Provides general reference assistance; assisting students and faculty in locating appropriate scholarly resources, data sets, etc.
- Consult with faculty to identify and integrate appropriate library resources and services, and open educational resources in the curriculum and projects;
- Collaborates with CPS faculty and students, and with Librarians in Collection Development, to assess and develop high-quality digital and print collections that support CPS and University at large;
- Provide reference and research support in retrieving statistical data, quantitative and qualitative data sets, including; advising cataloging or collection development on data set acquisition, and working with the Scholarly Communication & Digital Scholarship Librarian to support the institutional repository hosting data sets.
- Collaborates with Library Marketing Team on outreach and programs.

Librarians are members of the faculty at HSU and professional responsibilities include: maintaining excellence in librarianship; research, scholarship, and/or creative activity; service to the University, profession, and to the community; participation in campus and system-wide committees; being generally available in the University Library during business hours; working collaboratively and productively with colleagues; and actively participating in academic functions.

GENERAL INFORMATION:

Campus: Humboldt State University (HSU), located in Arcata, California, 275 miles north of San Francisco, is a proud member of the public California State University (CSU) system with a strong history of acting on its ideals of social justice and environmental responsibility. HSU has been ranked as a top Western university (U.S. News & World Report) and a "Best in the West" college (Princeton Review). HSU has also been recognized as a Green College, and in 2016 won a national "Outdoor Nation" challenge. It is also a Military-Friendly, Vegan-Friendly, and LGBT-Friendly institution. HSU hosts nationally recognized performers, speakers, and art exhibitions and is a regional center for the arts. HSU students enjoy a rich campus life through more than 180 campus clubs, access to a state-of-the-art recreational facility, and 12 NCAA Division II athletic teams. HSU is committed to diversity in all forms; it has recently been designated a Hispanic-Serving Institution, is located amongst the largest population of American Indians in the state, and maintains strong relationships with the twelve federally recognized tribes in its service area. HSU's hometown of Arcata has a population of more than 17,000 and is known for its vibrant and welcoming community. Local elementary and secondary schools are ranked as high performers statewide and nationally.

Library: HSU Library promotes teaching, learning, research, and scholarship by integrating information resources with innovative programs and services. HSU Library is committed to empowering community, lifelong learning, research and

scholarship, connecting people and ideas to inspire learning through curiosity and creativity. For more information visit: <http://library.humboldt.edu/>

The College of Professional Studies is one of three colleges at Humboldt State University. It includes the departments of Child Development, Economics, Kinesiology and Recreation Administration, Psychology, Social Work, School of Business, and the School of Education. CPS offers the degrees of Bachelor of Arts, Bachelor of Interdisciplinary Studies (Leadership Studies), Bachelor of Science, Master of Business Administration, Master of Arts (Education and Psychology), Master of Science (Kinesiology), Master of Social Work, and various post-graduate teacher credentials. CPS educates individuals to be outstanding leaders in their fields, who share a powerful commitment to lifelong learning and promoting equity of opportunity in a diverse society. The college is a trend setter in hands-on learning and online education. Over 500 internship opportunities are offered to students every year. Detailed information about the College, its mission, and its programs can be found at: <http://www.humboldt.edu/cps>.

APPLICATION: Qualified candidates should submit the following materials through Interfolio:

Click here to apply: <https://apply.interfolio.com/55185>

- ✓ Letter of application;
- ✓ Curriculum vitae;
- ✓ Graduate transcripts (unofficial copies are sufficient for initial review); and
- ✓ Names and contact information for three professional references

Additional application materials may be requested at a later time.

Please direct any questions pertaining to this position, the University Library, or Humboldt State University to:

Tim Miller, Search Committee Chair
University Library
Humboldt State University
One Harpst Street
Arcata, California 95521-8299
Phone (707) 826-4959
Email: Tim.Miller@humboldt.edu

APPLICATION DEADLINE: This position is open until filled. First consideration will be given to completed applications received no later than **November 16th, 2018**. Early response is encouraged.



See more photos at [Humboldt State University's Flickr page](#).

It is the responsibility of the applicant to provide complete and accurate employment information. Evidence of required degree(s), certification(s), or license(s) will be required prior to the appointment date. A background check (including a

criminal records check, employment verification, and education verification) must be completed satisfactorily as a condition of employment with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

All CSU employees are obligated to respond to and report incidents of sexual harassment and sexual violence. The successful candidate for this position will be mandated to receive relevant training on an annual basis. The person holding this position is considered a 'limited reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

New employees hired by the CSU for the first time who first become CalPERS members on or after July 1, 2017 are subject to a 10 year vesting period for retiree health and dental benefits.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status. If accommodations need to be made during the recruitment and interview process, please contact Human Resources at (707) 826-3626 or hsuhr@humboldt.edu.

Humboldt State University is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier public institutions in the western United States; it is a residential and rural campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of around 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state. Additional information about Humboldt State University can be found at: <http://www.humboldt.edu>.