



# HUMBOLDT STATE UNIVERSITY



## Physician (Pool)

Review: October 31, 2017

**(Job #17-70) Physician, Physician (Pool), \$69.40-109.29/hour.** Appointments are typically made at the beginning of the salary range. This is a temporary, non-benefitted, intermittent hourly position during the academic year August through early June in the Student Health & Wellbeing Services Clinic. Anticipated starting date will be fall 2017. As a pool employee, this individual works as-needed and available to assist in the clinic at times of high need or when full-time staff are absent.

**Position Summary:** The purpose of Student Health and Wellbeing Services at Humboldt State is to help students achieve and maintain academic success and lifelong health and well-being by providing timely and appropriate primary and acute health care, disease and injury prevention education, professional outreach, referrals, educational services and campus consultations. A dynamic and mission-focused team, staff generally report enjoying their work together and find helping our students especially meaningful. Located where the redwood forest meets the ocean in beautiful Humboldt County, HSU is the northern-most campus in the California State system.

**Duties:** Under the supervision of the Executive Director of Health and Wellbeing and lead oversight of the Medical Director, the Physician works independently in the Student Health & Wellbeing Services Clinic supported by a team, performing a variety of duties associated with acute ambulatory care for students. Duties include: Physical examinations and histories, diagnosing and treating illness and injury, ordering laboratory and other standard diagnostic tests and procedures, counseling patients regarding medical problems and medication use, treating medical and minor surgical conditions based on skill and experience, recommending appropriate follow-up including consultation and referral, precepting and supervising nurse practitioners, participating in peer review, chart review and Quality Assurance activities. At times the individual may be asked to attend medical staff meetings, case reviews and in-house clinical training sessions and serving on Student Health Center committees. Must maintain an unencumbered license to practice in the state of California.

Student Health & Wellbeing Services staff work under the mandate of the California State University in delivering a specified range of health care services which requires that employees understand, support, and comply with the mission, goals, policies, and procedures of the Student Health & Wellbeing Services Center; and accept the concept of a team and the multidisciplinary approach to providing quality health care.

### Minimum Requirements:

- Possession of a valid and relevant California professional license to practice medicine
- Current American Board of Specialties (ABMS) eligibility appropriate to assigned duties/board certified not later than two years after date of hire
- Possession of a valid DEA certificate
- Basic CPR

### Knowledge, Skills, and Abilities:

- Recent experience in high-volume clinical practice situations, such as urgent care or emergency care, in addition to Family Medicine skills
- Experience diagnosing and treating common injuries and illnesses in young adults, including x-ray interpretation, uncomplicated orthopedic and psychiatric problems, as well as sexually-transmitted infection screening and treatment.
- Knowledge and understanding of current recognized standards of care within the scope of licensure.
- Demonstrated ability to practice medicine, perform minor surgery, perform pelvic exams and other procedures relevant to the student population and Student Health Center scope of practice
- Hands-on experience with PC based computer programs (IBM-Windows environment) and ability to learn and use new electronic medical records management processes.
- Demonstrated knowledge, skills and abilities working with a diverse patient population.
- Thorough knowledge of applicable State and Federal laws and regulations.
- Ability to multi-task including rapidly switching from a task to handle emergent situations and returning to previous work.
- Must be able to work occasionally beyond normal hours as needed to complete projects or cases.
- Excellent communication and interpersonal skills
- Ability to communicate effectively with a diverse population, both verbally and in writing.

(Continued on reverse)

**Preferred qualifications:**

- An appreciation for, and knowledge of, issues around sexuality in young adults, including safe sex practices, contraception, sexual identity issues and alternative lifestyles (e.g., lesbian/gay/transgender/bisexuality)
- Computer literacy with experience in electronic medical records (EMR)
- Knowledge of local community referral resources
- At least two years of clinic experience with treatment of depression and anxiety
- Some experience diagnosing and managing bipolar disorder and alcohol and opiate withdrawal is desired
- Bilingual English-Spanish Medical Vocabulary.

**Application Procedure:** Please note that Humboldt State University now requires application materials to be submitted electronically. If assistance is needed, the Human Resources & Academic Personnel Services office (located in Siemens Hall room 212) has a computer station available and our front office team would be happy to assist you. Qualified applicants should submit electronically the following materials:

- Letter of Interest;
- [HSU Employment Application](#);
- Resume or Curriculum Vitae;
- Contact information for at least three professional references

Submission of the application materials should be sent as email attachments to [careers@humboldt.edu](mailto:careers@humboldt.edu).

**Please include your last name and the job # (17-70) in the subject line of the email.**

**Application Deadline:** This position is open until filled. The next review of applications will be Tuesday, October 31, 2017.

*HSU is committed to enriching its educational environment and its culture through the diversity of its staff, faculty, and administration. Persons with interest and experience in helping organizations set and achieve goals relative to diversity and inclusion are especially encouraged to apply.*

*It is the responsibility of the applicant to provide complete and accurate employment information. Incorrect or improperly completed applications will not be considered for vacancies. Any reference in this announcement to required periods of experience or education is full-time activity. Part-time experience or education—or activities only part of which are qualifying—will receive proportionate credit. In accordance with applicable Collective Bargaining Agreements, preference may be given to the campus applicants covered by these agreements. However, positions are open to all interested applicants, both on and off campus.*

Class Code: 7737

*Evidence of required degree(s), certification(s), or license(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily before any candidate can be offered a position with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.*

Publication Date: July 14, 2017

*Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at [www.humboldt.edu](http://www.humboldt.edu).*

*Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.*

*The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.*



**Humboldt State University** is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier, public institutions in the western United States; it is a rural and residential campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.