



HUMBOLDT STATE UNIVERSITY



Chief Information Officer

Close: Tuesday, February 27, 2018

(Job #17-75) Administrator IV, Chief Information Officer. Salary is commensurate upon experience. This is a full-time, 12-month, benefitted position with a one-year probationary period in the department of Information Technology Services.

About the Position

Reporting to the Provost and Vice President for Academic Affairs, the Chief Information Officer (CIO) will foster innovation, prioritize technology initiatives, collaborate with stakeholders to further University strategic and operational goals, and provide leadership to develop and implement internal and extramural collaborative research and networking initiatives. The CIO maintains current knowledge of new technologies and platforms and provides direction on the emerging technologies to be assimilated, integrated and introduced within the University to ensure IT capabilities are responsive to the needs of users and the University's mission and business strategy. The successful candidate will provide strategic direction in the IT organization's innovation efforts and role in adapting tested solutions to take advantage of those new advances.

This individual has overall responsibility for all aspects of the organization's information technology systems, services, budget, and staff. The CIO develops and controls the ITS annual operating and capital expenditure budget to ensure it is consistent with the strategic objectives of the University. The incumbent will enhance the capabilities of IT by leveraging a multitude of internal and external resources and continually increase awareness of the services and skills IT offers the University community. The CIO directs the development of IT sourcing strategy and provides executive oversight for strategic vendor and partner relationship management. The successful candidate will provide leadership, coaching and direction to the IT leadership team and staff.

The CIO plays a major leadership role in organizing, managing and strengthening a comprehensive information technology portfolio. The incumbent will provide strategic vision and leadership in the development of policy and prioritization of resources for the rapidly changing information technology environment. Additionally, the CIO will collaborate in shared governance across campus and serve as a key member of the University leadership team. The incumbent will serve as a trusted advisor to campus executive leadership.

The successful candidate for this position will be an imaginative information technology leader, an outstanding collaborative manager, and an excellent communicator with a proven record of leadership in information technology within environments of comparable complexity. The new CIO will bring an understanding of the potential of information technology to advance HSU's goals.

Responsibilities

- Ensures budgetary responsibility across ITS
- Oversees hiring for ITS staff positions
- Supports, promotes and develops Information Technology staff
- Maintains a culture of quality customer service
- Develops and maintains an appropriate IT organizational structure that supports the needs of the University.
- Develops and articulates a compelling vision for the future of ITS in concert with University leadership, faculty, staff and students
- Collaborates with campus partners on how best to use technology to meet academic and business needs
- Establishes an appropriate IT organizational structure
- Ensures resources are available to faculty, staff, and students for innovation and excellence in academic technology and online learning
- Identifies opportunities for the appropriate and cost-effective investment of financial resources in technology systems and resources, including staffing, purchasing, software as a service, and in-house development.
- Provides vision and progressive leadership by exploring and assessing the feasibility of new and emerging technologies that will provide a technology-rich environment that meets the needs of today's diverse campus and student population

(Continued on reverse)

- Meets the technology needs of students, faculty, and staff in an ever-changing university and technological environment.
- Works with campus, regional, and CSU leadership to develop and appropriately fund IT initiatives
- Provides technology leadership and trusted advising to members of executive, academic, and technology teams
- Collaborates with campus leadership in planning for disaster recovery and business continuity.

Required Qualifications:

- Demonstrated commitment to diversity, inclusion and racial equity
- Bachelor's degree from an accredited institution
- Ten years of experience with increasing responsibilities for management and leadership of information technology professionals
- Proven ability to manage resources (human, financial and physical) to achieve work excellence
- Experience providing leadership, coaching and direction to a leadership team and staff
- Experience with creating, implementing, and evaluating strategic and tactical plans
- An understanding of technology's potential to facilitate teaching and learning and the capacity to thrive in an educational environment dedicated to student excellence and success
- Excellent communication skills, oral and written; the ability to convey technically complex information and concepts in terms understood by non-technical people
- Experience with organization wide governance to determine the overall organizational needs and define optimal solutions that meet the goals within resource constraints
- Demonstrated experience in building strong collaborative relationships inside and outside of IT, working across silos or boundaries (real or perceived) to accomplish goals
- Demonstrated success leading initiatives focused on transformational change within IT and the larger organization
- Excellent and demonstrated negotiation and diplomacy skills.

Preferred Qualifications:

- Master's degree in computer science, business administration, or related field from an accredited institution
- Ten years of leadership experience across different areas within an enterprise environment
- Experience leading information technology teams in post-secondary education
- Experience supporting online degree programs
- Experience supporting IT research infrastructure at an institutional level

About the Department

Information Technology Services (ITS) has a staff of 69 employees, 56 student employees, and an annual budget of \$9,000,000. Reporting to the CIO, a seasoned leadership team of 6 directors oversees the following departments: Enterprise and Client Technology (includes computing labs, smart classrooms, system administration, and client technology integration), User Support Services (desktop support, help desk, technology equipment check-out and campus operators), Information Systems (application design & development, Identity management, database management, data warehouse, and website support), Information Security (security, telecommunications



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checkout and campus operators), Information Systems (application design & development, Identity management, database management, data warehouse, and website support), Information Security (security, telecommunications and network services), Project Management (IT project coordination and technical communications), and ITS Administrative Support. Major initiatives currently underway include deployment of mobile apps for students, virtual software for students, data center improvements (high availability, failover), transitioning from on prem file storage to the cloud, and migrating from Moodle to Canvas as our learning management system. One of the most important goals of ITS is to provide excellence in the support of the teaching, learning and administrative environments through the effective and appropriate use of technology. Current organizational chart and department goals are located [here](#).

About HSU

Humboldt State University (HSU) is remarkable for its emphasis on faculty engagement in both undergraduate learning and cutting edge research, and for the commitment to act on its ideals of social justice and environmental responsibility. The Graduation Pledge of Social and Environmental Responsibility is a campus tradition that started at HSU in 1987 and has since spread to campuses around the nation.

HSU is located in Arcata, California, along Northern California's stunning Redwood Coast, 275 miles north of San Francisco. HSU is a proud member of the public California State University (CSU) system. HSU serves over 8,500 students and offers 49 Bachelor's Degree programs, 11 Master's Degree programs and numerous credentials and certificates of study across four colleges: Arts, Humanities & Social Sciences; Natural Resources & Sciences; Professional Studies; and E-Learning and Extended Education. Our world-class faculty and staff are committed to student-centered learning, research, and community engagement. HSU has been ranked as a top Western university (U.S. News & World Report) and a "Best in the West" college (Princeton Review). HSU has also been recognized as a Green College, as well as a Military-Friendly, Vegan-Friendly, and LGBT-Friendly institution. HSU students enjoy a rich campus life through more than 180 campus clubs, access to a state-of-the-art recreational facility, nationally recognized performers and speakers, and 12 NCAA Division II athletic teams.

Humboldt State University sits adjacent to Humboldt Bay on California's gorgeous North Coast, only 30 miles south of Redwood National Park. The natural beauty of the North Coast is world renowned with landscapes that include rugged mountains, wild rivers, breathtaking beaches, and majestic redwoods that came to be as a result of its dynamic geologic history and setting. Amid one of the most beautiful natural laboratories in the world, our students live and learn among ancient redwood forests, mountains, rivers, and a wide variety of easily accessible marine habitats. HSU is committed to diversity in all forms, is designated as a Hispanic-Serving Institution, and maintains strong ties to the region's Native American tribes.

HSU's hometown of Arcata has a population of more than 17,000 and is known for its vibrant and welcoming community. Local elementary and secondary schools are ranked as high performers statewide and nationally. The City of Arcata is proud of its reputation as a politically progressive community that promotes civic engagement, innovative land use planning, and environmental sustainability. Arcata was first city in the United States to have a city-owned community forest, where thousands of visitors every year explore the 2,000 acre enchanted ecosystem on dozens of hiking and biking trails. Downtown Arcata is the site of "The Plaza", where locally-owned shops line bike-friendly streets that lead into adjacent neighborhoods with charming Victorian architecture and community-run gardens. Residents of Arcata organize and engage in numerous community events, including farmers markets, vibrant art and music performances, running and cycling races, numerous environmental and seasonal



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festivals and parades, and Humboldt Crabs baseball, which is the longest continually operated semi-baseball team in the United States. Only seven miles south of Arcata is the larger city of Eureka with over 27,000 residents which is the largest port city between San Francisco and Portland. Humboldt County as a whole has approximately 130,000 residents.

Application Procedure: Qualified candidates should electronically submit the following materials through Interfolio:

<https://apply.interfolio.com/48640>

- Letter of Interest
- Resume or Curriculum Vitae
- One-page statement documenting evidence of a commitment to diversity
- Contact information for at least three professional references

If assistance is needed, the Human Resources & Academic Personnel Services office (located in Siemens Hall room 212) has a computer station available and our front office team would be happy to assist you.

Application Deadline: The deadline to submit application materials is 11:59 p.m. on Tuesday, February 27, 2018. To be notified in the event this recruitment re-opens for a subsequent review of applications, send an email to careers@humboldt.edu that includes the job number (17-75) and applicant's last name in the subject line of the message.

HSU is committed to enriching its educational environment and its culture through the diversity of its staff, faculty, and administration. Persons with interest and experience in helping organizations set and achieve goals relative to diversity and inclusion are especially encouraged to apply.

It is the responsibility of the applicant to provide complete and accurate employment information. Incorrect or improperly completed applications will not be considered for vacancies. Any reference in this announcement to required periods of experience or education is full-time activity. Part-time experience or education—or activities only part of which are qualifying—will receive proportionate credit. In accordance with applicable Collective Bargaining Agreements, preference may be given to the campus applicants covered by these agreements. However, positions are open to all interested applicants, both on and off campus.

Class Code: 3300

Evidence of required degree(s), certification(s), or license(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily before any candidate can be offered a position with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Publication Date: January 29, 2017

Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at www.humboldt.edu.

Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.



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