



## Assistant Athletic Trainer

Review: January 23, 2017

**(Job #16-110) Athletic Trainer I, Assistant Athletic Trainer, \$20.60 - \$34.63/hour.** (Appointments are typically made at the beginning of the hourly range.) The Athletics Department is creating a pool of temporary, intermittent hourly employees who are available to work on an as-needed basis in the classification of Athletic Trainer. This is a non-benefited position.

**General Description:** Under the lead oversight of the Head Athletic Trainer and receiving supervision from the Director of Athletics, this position will assist with the care of student-athletes competing in the University's intercollegiate athletics program, including the prevention, evaluation, management and rehabilitation of sports injuries.

**Duties:** This position performs the full range of clinical athletic training functions, which involves the planning, organization, and delivery of daily athletic training services to students involved in athletics. Work assignments may include the following activities, and others:

- Prevent, recognize and assess athletic injuries. Implement preventative and rehabilitation programs to treat athletic injuries using the appropriate therapeutic modalities and treatments.
- Consult with the Head Athletic Trainer, team physician and/or other health professionals on injuries and treatment plans and coordinate with the coaching staff. Inform coaching staff and other health professionals on the status of injuries and treatment plans.
- Use a variety of therapeutic modalities in accordance with physician orders including, but not limited to, heat, cold, light, sound, electricity and rehabilitation and exercise equipment, and apply bandages, tapes and braces to prevent and treat injuries.
- Counsel athletes and staff regarding conditioning, athletic training, and rehabilitation.
- Assist in designing conditioning programs to prevent injuries.
- Attend practices and athletic events as assigned and provide medical coverage to student athletes.
- Travel with sports teams to away games as needed.
- May provide access to over-the-counter medication for student-athletes in accordance with physician directions, applicable university policy, and legal guidelines, and ensuring required documentation.
- Maintain equipment and cleanliness of athletic training and rehabilitation facilities.
- Maintain appropriate medical records of injuries, treatment plans, and progress.

**Minimum Qualifications: Education & Experience:**

- Bachelor's degree in Kinesiology or related field with an emphasis in Athletic Training.
- National Athletic Trainers' Association (NATA) Board of Certification (BOC) in good standing.
- CPR/AED (cardio pulmonary resuscitation and automated external defibrillation) certification.
- 1 year experience at the high school or college level as a Certified Athletic Trainer preferred.

**Required Knowledge, Skills & Abilities:** Must possess a general knowledge of the principles and practices of Athletic Training including conditioning and injury prevention, as well as injury assessment and rehabilitation; the full range of therapeutic modalities and their practical use and physiological basis; other therapeutic preventions and treatments such as taping, bracing, and massage; effective use of rehabilitation and exercise equipment; rules, regulations and guidelines established by the NCAA pertaining to student athletes, their training, sports medicine care, and health and safety; Occupational Health and Safety Administration (OSHA) standards for handling Blood Borne Pathogens; maintaining medical records; and following insurance procedures. Must be able to effectively assess and evaluate injuries and their severity; develop conditioning and rehabilitation programs and manage and treat injuries; use the full range of appropriate therapeutic modalities and treatments and rehabilitation and exercise equipment to treat and prevent injuries; determine the appropriate referrals for athletes to other health care professionals; recognize life threatening situations and administer the appropriate emergency aid; use a computer to perform medical, insurance and other record keeping functions as required; and work in an environment with competing priorities. In addition, incumbents must have demonstrated experience working effectively with a diverse population as well as possess strong interpersonal and communications skills to develop effective working relationships with athletes, coaches and peers, and to serve as a liaison among athletes, coaching staff, parents, physicians and

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other health professionals.

**Application Procedure:** The Department of Human Resources & Academic Personnel Services requires that application materials be submitted electronically. If assistance is needed, the Human Resources & Academic Personnel Services office (located in Siemens Hall room 212) has a computer station available and our front office team would be happy to assist you. Qualified applicants should submit electronically the following materials:

- Letter of Interest;
- [HSU Employment Application](#);
- Resume or Curriculum Vitae;
- Contact information for at least three professional references

Submission of the application materials should be sent as an email attachment to: [careers@humboldt.edu](mailto:careers@humboldt.edu).

**Please include your last name and the job # (16-110) in the subject line of the email.**

**Application Deadline:** This position is open until filled. The first review of applications will be Monday, January 23, 2017.

*HSU is committed to enriching its educational environment and its culture through the diversity of its staff, faculty, and administration. Persons with interest and experience in helping organizations set and achieve goals relative to diversity and inclusion are especially encouraged to apply.*

*It is the responsibility of the applicant to provide complete and accurate employment information. Incorrect or improperly completed applications will not be considered for vacancies. Any reference in this announcement to required periods of experience or education is full-time activity. Part-time experience or education—or activities only part of which are qualifying—will receive proportionate credit. In accordance with applicable Collective Bargaining Agreements, preference may be given to the campus applicants covered by these agreements. However, positions are open to all interested applicants, both on and off campus.*

Class Code: 8180

*Evidence of required degree(s), certification(s), or license(s) will be required prior to the appointment date. A background check (including a criminal records check, employment verification, and education verification) must be completed satisfactorily before any candidate can be offered a position with the CSU. Certain positions may also require a credit check, motor vehicle report, and/or fingerprinting through Live Scan service. Adverse findings from a background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.*

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*Humboldt State University is committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff of the highest quality reflecting the ethnic and cultural diversity of the state. Additional information about Humboldt State University can be found at [www.humboldt.edu](http://www.humboldt.edu).*

*Humboldt State University is a Title IX/Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, protected veteran status, or any other legally protected status.*

*The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.*



**Humboldt State University** is part of the 23-campus California State University system. The University has a comprehensive arts and sciences curriculum, which is recognized nationally for its high academic quality. Founded in 1913, HSU is one of the premier, public institutions in the western United States; it is a rural and residential campus with an enrollment of approximately 8,000 students. The main campus is located in Arcata, California, in the northwestern part of the state along the coast, and situated among redwood trees in an area that offers unmatched scenic beauty, moderate climate and opportunities for outdoor activities. The surrounding Humboldt County locale has a population of 130,000. The community offers an excellent range of businesses, services and cultural activities/performances. The local schools are ranked in the top performance percentiles, both nationally and in the state.